



# Revenue and Taxation Department of Finance

P.O. Box 5234 CHRB SAIPAN, MP 96950 TEL. (670) 664-1000 FAX. (670) 664-1015

## MEMORANDUM

For official use only

Date: \_\_\_\_\_

Serial# \_\_\_\_\_

TO : CNMI TREASURER  
FROM : COMPLIANCE BRANCH MANAGER  
SUBJECT : CORRECTION OF REBATE CHECK

Taxpayer's name on check: \_\_\_\_\_

Social security number: \_\_\_\_\_

Document locator number: \_\_\_\_\_  
Found on the upper-left corner under  
the invoice column of the check stub

Taxable year: \_\_\_\_\_

Check number: \_\_\_\_\_

Date of check: \_\_\_\_\_

Amount on original check: \$ \_\_\_\_\_

Mailing address on check: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### PLEASE MAKE THE FOLLOWING CORRECTIONS

FROM: \_\_\_\_\_

TO: \_\_\_\_\_

REASON: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Amount of re-issued check: \$ \_\_\_\_\_

THE ABOVE CORRECTION(S) HAS/HAVE BEEN VERIFIED AND FOUND TO BE IN ORDER

\_\_\_\_\_  
PAULINE DLG. KAPILEO  
ACTING COMPLIANCE MANAGER